

El Paso Conservatory of Music

J. Prentice Loftin, Director

Yvonne Marmolejo, Director

Information and Agreement Summer 2019

Statement of Purpose

The El Paso Conservatory of Music, LLC (EPCoM) is dedicated to fostering musical excellence by providing a nurturing environment in which students of all ages and levels may benefit from the expertise of outstanding faculty members. Individual private instruction is the cornerstone of all music training at EPCoM.

Students of all levels are accepted for individual lessons. Students must be at least four to begin private instruction in piano or violin and twelve for voice lessons. Each session of study includes weekly lessons or classes. Individual private instruction may begin at any time during the year provided space is available in the teacher's schedule.

Mission

The mission of EPCoM is to improve the highest quality of musical performance and preparation of youth and adults by offering comprehensive professional musical training to the greater southwest region of West Texas, Southern New Mexico and Northern Mexico.

Objectives

The **Four Year College Bound Certificate Program** (a Pre-College Preparatory Program) offers gifted youth the opportunity to realize their highest potential as leaders of the next generation of performing and teaching artists. Participants in the Certificate Program complete a series of private lessons and music skills classes that prepare them for the rigors of college music programs.

The EPCoM **Adult and Youth Programs** provide professional musical education and training to all persons of the community who desire it. This dual mission is based upon the notion that every individual has the capability for artistic expression.

High-Quality Instruction

Aimed at adults and youth that are serious about music, EPCoM features not only private individual instruction but also classroom teaching to develop musical skills and knowledge. All individual private lessons and group classes are taught by experienced artist-teacher faculty. All teachers have professional performing and teaching experience.

Flexible Schedules

EPCoM's private lessons meet on weekdays and Saturdays. Other times may become available.

Class Instruction

The class instructor will approve student entry level into each class. Some classes will require an audition or a pre-requisite class.

Privileges with Summer Individual Private Lessons

Student Recitals

All students are encouraged to perform in recitals. The Conservatory will offer recitals in July, based on enrollment.

Studio Recitals

Individual teachers may arrange for students to meet and perform for each other in an informal learning environment. Depending on the student's needs, studio recitals can be used as preparation for regular student recitals.

Free Admission to Concerts

Registered EPCoM students are admitted free to outstanding concerts at the Conservatory by faculty members and guest artists.

Honors Recital

Teachers may recommend selected students to audition for the annual honors recital. Certificates of Achievement are awarded at this special event.

College Bound Certificate Program

Upon the recommendation of the director or teacher, high school (possibly middle school) students may be selected to participate in the Pre-College Preparatory Program of study.

Policies

- Lessons missed by the teacher will be made up at a mutually convenient time during the session or during makeup days following the session. EPCoM may supply a substitute or replace a teacher for regularly scheduled lessons.
- **Scheduled Lessons missed by the student for any reason will not be made up.** Students should inform teachers of their vacation plans at the beginning of the summer session to set schedule.
- Parents may observe lessons with the consent of teacher.
- Students must supply their own instruments. Private piano students are expected to have access to an acoustic piano. EPCoM faculty members are happy to refer students to local music stores for instrument purchase or rental.

Dates to remember

- April 1: Open registration begins for summer session
- June 3: First day of summer session
- July 4: Conservatory closed for Independence Day
- July 20: Recital for summer session students – other recitals TBA
- September 7: Last day of summer session

About the facilities

Downtown: The Conservatory is located at 801 N. Mesa (corner of downtown I-10 access road Yandell and N. Mesa). The wooden floors and high ceilings provide the perfect setting of beauty and acoustics. Centrally located, the Conservatory is only seconds away from I-10.

Tuition and Fees

- Private Lessons Only – Piano, Voice, Violin, Viola, Cello, Double Bass, Guitar, Saxophone, Bassoon, and Percussion & Drums
 - Weekly Instruction
 - 1-45 minute private lesson
 - Tuition: \$400
- All private instruction is designed for 8 weeks of instruction
- A nonrefundable summer registration fee of \$20
- Private lesson tuition will be pro-rated by lesson for students who begin studies after the summer session begins
- Workshops tuition varies

Course Withdrawals, Refunds

The student must present the withdrawal request in writing to an EPCoM Director, who will determine the refund based on the date the request for withdrawal is received

- After the first scheduled class meeting, 75% of total course fee refunded
- After the second scheduled class meeting, 50% of total course fee refunded
- After the third scheduled class meeting, 25% of total course fee refunded
- After the fourth scheduled class meeting, no refund

Summer Registration

Steps to completing summer registration:

1. Turn in \$20 registration fee for each student
2. Meet with the director(s) to discuss course of study, agreement, and policies
3. Turn in completed *Registration Form and Agreement* with signatures and tuition payment

Methods of Payment

Students must pay their tuition and fees in full at the time of registration. The school accepts cash, checks, MasterCard, Visa and Debit Cards as valid forms of payment.

Students are responsible for paying with a negotiable check or valid credit card. The school reserves the right to refuse personal checks from students who have previously paid with non-negotiable items.

Students must pay any outstanding balances prior to registering for new sessions.

El Paso Conservatory of Music

Summer 2019 Registration Form and Agreement

Student name _____ Address _____

City _____ State _____ Zip _____ Date of birth _____ Age _____ Gender _____

Parent names (please print) _____

Phone: Home _____ Cell _____ Work _____ Student Cell _____

Parent E-mail _____ Student E-mail _____

School _____ Grade in fall _____ How did you hear about us? _____

Private Lessons: Voice _____ Instrument _____ Teacher _____

Number of lessons – 8 Tuition – Private lessons (8) \$400 Workshops - \$ _____

Private lessons - Preferred Lesson time: _____ Assigned Lesson time: _____

Workshops _____ Date/Time _____

Total Tuition: _____

Registration Fee: \$20 summer _____ (EPCoM students who paid the registration fee for the 2018-2019 school year do not need to pay the summer registration fee)

TOTAL DUE: _____

METHOD OF PAYMENT

Payment method: Cash _____ Check _____ **Amount paid at registration:** \$ _____ **Date** _____ **Balance** _____
(All checks made to El Paso Conservatory of Music)

Charge my: VISA _____ MasterCard _____ **Charge now:** \$ _____ **Date** _____ **Balance** _____

I, the undersigned, have read the El Paso Conservatory of Music Information and Agreement Summer 2019 and agree to its terms of study and payment.

Student Signature _____ Date _____

Adult or Legal Guardian Signature _____ Date _____

CREDIT CARD INFORMATION

Card# _____ Exp. Date _____ / _____

Verification Code (on back of card) _____ Name as it appears on card _____

Address (if different from above) _____